

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Annual Parish Council Meeting

Tuesday 10 May 2016 at 7.30 pm in the Parish Room

Present: Chair - Cllr Rodney Cuff (RC), Vice Chair - Cllr Nicki Barker (NB), Cllr Andy Foot (AF), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Mark Needham (MN), Cllr Jane Collins, Cllr Sam Sowerby, Cllr Lin Townsend (LT), County Councillor Jill Haynes (JH)

Clerk - Sarah Mitchell (SM)

Item	Detail	Action
1	Election of Officers and signing of Declarations of Acceptance	
1	<p>i Chairman Rodney Cuff <i>Proposed Cllr Andy Foot</i> <i>Seconded Cllr Nicki Barker</i> AIF</p> <p>ii Vice Chairman Nicki Barker <i>Proposed Cllr John Baker</i> <i>Seconded Cllr Jane Collins</i> AIF</p> <p>iii Recreation Officer Chris Osmond <i>Proposed Cllr Mark Needham</i> <i>Seconded Cllr Lin Townsend</i> AIF</p> <p>iv Rights of Way Liaison Officer Stephen White <i>Proposed Cllr Andy Foot</i> <i>Seconded Cllr Sam Sowerby</i> AIF</p> <p>v Flood Warden Doug Morse <i>Proposed Cllr Nicki Barker</i> <i>Seconded Cllr Chris Osmond</i> AIF</p>	
2	Period of Public Questions None	
3	Apologies: District Councillor Peter Hiscock - Unwell PSCO - Alison Donnison - Annual Leave	
4	Declarations of Interest and grants of dispensations Cllr John Baker - Neighbourhood Plan	
5	Minutes of the last Annual Parish Meeting held Tuesday 12 May 2015, were Passed, Agreed and Signed. <i>Proposed Cllr Nicki Barker, Seconded Cllr Andy Foot, AIF</i>	
6	Matters Arising None	
7	Chairman's Report Chair Cllr Rodney Cuff read out the 'Chairman's Report For Last Year'. The Parish Council thanked Cllr Rodney Cuff for preparing a thorough report. The report is attached.	
8	County Councillors Report - County Councillor Jill Haynes County Councillor Jill Haynes report was circulated prior to the meeting and is attached. Chair Cllr Rodney Cuff thanked CC Jill Haynes for attending meetings and keeping the Parish Council up to date with County Council news.	
9	District Councillors Report - District Councillor Peter Hiscock No report. CC Jill Haynes reported that <ul style="list-style-type: none"> • The area plan had gone through • That the merging of the three councils is progressing. 	

10 1	<p>Financial Report</p> <p>The Parish Clerk gave the financial report. More money had been spent on administration during the past year. The increase was due to payment for professional services and advice. There was a decrease in the Neighbourhood Plan expenditure. This means that the VAT refund will be much lower this year. The end of year accounts show a figure of £ 1,224.42 which is very healthy.</p> <p>Reconciled 31.3.16 - Nat west Current = £ 3827.78. Nat west Deposit = £ 8021.64 (Sir William Aykroyd's legacy) £ 3827.78 - uncleared cheque (£ 375.00) - Neighbourhood Plan (£ 1511.44) - Play Area (£ 1091.92) = £1,224.42.</p>																																													
11 1	<p>To resolve to reaffirm the BNPC Standing Orders and Financial regulations</p> <p>There were no changes/amendments to the standing orders or financial regulations so they were reaffirmed. <i>Proposed Cllr Nicki Barker, Seconded Cllr Lin Townsend AIF</i></p>																																													
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12	<p>To approve the Minutes of the last Parish Council Meeting 12 April 2016</p> <p>Were Passed, Agreed and Signed. <i>Proposed Cllr Jane Collins, Seconded Cllr Chris Osmond, AIF</i></p>																																													
13 1	<p>Matters Arising</p> <p>Cranes Meadow - SM to contact highways again with more details as they had misunderstood which road was being questioned. Cllr J Baker to provide a map for clarity.</p>	SM																																												
14 1	<p>Finance</p> <p><u>Invoices Paid</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">The Dorset Locksmith</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 20%; text-align: right;">£ 48.00</td> <td style="width: 10%;">cheque 337</td> </tr> <tr> <td>SSE</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 17.29</td> <td>cheque 335</td> </tr> <tr> <td>Blackmore Timber (oak for fingerposts)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£362.38</td> <td>cheque 338</td> </tr> <tr> <td>Clerks Wages + Exps</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 254.74</td> <td>cheque 339</td> </tr> <tr> <td>John Baker (Fingerpost exps)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 205.87</td> <td>cheque 336</td> </tr> </table> <p style="text-align: center;"><u>Invoices to be approved</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">DAPTC - Training New Councillors</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 20%; text-align: right;">£ 130.00</td> <td style="width: 10%;"></td> </tr> <tr> <td>Jo Witherden - Neighbourhood Plan</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 300.00</td> <td></td> </tr> <tr> <td>Parish Clerks Wages + Exps</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£249.72</td> <td></td> </tr> <tr> <td>Flowers for church arrangement</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 20.00</td> <td></td> </tr> </table> <p style="text-align: center;"><u>Monies Received</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Precept</td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 20%; text-align: right;">£ 3850.00</td> <td style="width: 10%;"></td> </tr> <tr> <td>SSE Wayleave Registry</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£ 25.01</td> <td></td> </tr> </table> <p style="text-align: center;"><u>Reconciled Bank Accounts at 31 March 2016</u></p>	The Dorset Locksmith	-	£ 48.00	cheque 337	SSE	-	£ 17.29	cheque 335	Blackmore Timber (oak for fingerposts)	-	£362.38	cheque 338	Clerks Wages + Exps	-	£ 254.74	cheque 339	John Baker (Fingerpost exps)	-	£ 205.87	cheque 336	DAPTC - Training New Councillors	-	£ 130.00		Jo Witherden - Neighbourhood Plan	-	£ 300.00		Parish Clerks Wages + Exps	-	£249.72		Flowers for church arrangement	-	£ 20.00		Precept	-	£ 3850.00		SSE Wayleave Registry	-	£ 25.01		
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15 1 2	<p>Planning</p> <p>WD/TP/16/00141 - Castle Hill, Buckland Newton, Dorchester, DT2 7DE 1 No. Beech - Fell 1 No. Sycamore - Fell Corporate view by 17 May 2016 - <i>Parish Council has no objections</i></p> <p>WD/D/16/000717 COURT FARM, BUCKLAND NEWTON Erect horse walker. Corporate view by 21 May 2016 - <i>Parish Council has no objections</i></p>																					
16 1 2	<p>Highways</p> <p>Potholes in centre of road on the white lines at the T - junction B3143 and Factory Lane. - SM to report</p> <p>SM has reported the condition of the road again from the church down to the Gaggle of Geese. It has been put in different Councillors names to increase the number of complaints.</p>	SM																				
17	<p>Correspondence</p> <p><u>Emails received</u></p> <ul style="list-style-type: none"> • Mobile Library Service consultation - performance information • Beaulieu Wood Farm Culvert Refurbishment, Buckland Newton - 8 August. • Dorset Echo Report of Buckland Newton Court Case 19 April 2016 - 																					

	<p><i>discussed.</i></p> <ul style="list-style-type: none"> • Draft Community Transport Guidance and Toolkit • Minerals and Waste Sites Consultation - Advanced Notice • Dorset Highways Top 12 Performance - Quarter 4 2015/16 • Temporary Traffic Regulation Order- A352,Middlemarsh • Environment and the Economy Key Contacts • Temporary Traffic Regulation Order B3143 Piddlehinton to Buckland Newton - <i>details put in shop, forwarded to LVN, given out at Village Café.</i> • Digital Planning implementation at West Dorset District Council - Meeting for Clerks 7th June 2016. • SWOT Survey from NALC on how the Parish Council Sector may look in 2025. • FW: Consultation re mobile library service • Chief Executive Circular May 2016 • Letter re. Neighbourhood plan from L Docksey - <i>discussed and considered.</i> <p><u>Post received</u></p> <ul style="list-style-type: none"> • AON Insurance Quote - discussed. Zurich quote seems better. SM to contact Zurich to clarify points raised in relation to fete and Youth Club. SM to also check out insurance rating for both companies. 	SM
<p>19</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p>	<p>Other Parish Matters</p> <p><u>Neighbourhood Plan</u> -The Independent Examiner will now not be able to review our Neighbourhood Plan until mid-June.</p> <p><u>Hountwell Pump</u> - The Parish Council became aware of a potential safety issue with Hountwell Pump in October 2015 and in November 2015 carried out temporary remedial works to minimise it. An advisory letter was sent to the neighbouring landowner D and M Higgs, to make them aware of the potential hazard. Subsequent to this the Parish Council became aware that their recently installed remedial works had been deliberately removed, re-exposing the safety hazard and the matter was reported to the police (Occurrence No 55160062841)</p> <p><u>Fingerposts</u> - Application has gone in for the grant. Cllr John Baker to chase. Fingers have been cut out and are ready to be painted. Letters need to be refurbished. Cllr Andy Foot proposed that Cllr John Baker should buy the equipment need to do the letters. AIF</p> <p><u>Play Area</u> - Annual Inspection will be carried out in May. Cllr Rodney Cuff has a picnic bench that he would like to donate to the play area. AIF</p> <p>Youth Club - The youth club would like to hold their summer party on the Parish field, which will include a bouncy castle. SM to check if this is covered on insurance.</p>	<p>JB</p> <p>SM</p>

Next Meeting - Tuesday 14 June - 7.30 pm, Parish Room
The meeting concluded at 9.03 pm.

Signed: _____

Date: _____