

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 13 December 2016 at 7.30 pm in the Parish Room

Present: Chair - Cllr Rodney Cuff (RC), Vice Chair - Cllr Nicki Barker (NB), Cllr Mark Needham (MN)
Cllr John Baker (JB), Cllr Jane Collins (JC), Cllr Chris Osmond (CO), Cllr Sam Sowerby (SS),
Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	<p>Period of Public Questions Community Police Officer - no report</p> <p>District Councillor - no report.</p> <p>County Councillor - no report</p>	
2	<p>Apologies Cllr Andy Foot (AF) - away Lin Townsend (LT) - away County Councillor Jill Haynes (JH)</p>	
3	<p>Registers of Interest John Baker - Neighbourhood Plan & Planning - Court Farm</p>	
4	<p>Minutes of Last Meeting held Tuesday 8 November 2016 were Passed, Agreed and Signed. <i>Proposed JB Seconded SS AIF</i></p>	
5	<p>Matters Arising</p> <p>1 Resilience Plan - Cllr Jane Collins has a list of vulnerable people to contact, if the weather is bad or any other emergency arises.</p> <p>2 Sign for Pound - Quotes received were discussed and it was agreed to go with Clear signs. SM to go ahead and order the sign.</p>	
6	<p>Planning Matters</p> <p>1 WD/D/16/002323 BUCKLAND NEWTON AND HENLEY Removal of telephone boxes. <i>Corporate view by 15 December 2016 - The Parish Council objects.</i> SM to look into adopting the boxes.</p> <p>2 WD/D/15/000158 LYONS HEAD FARM, LYONS HEAD FARM ACCESS ROAD, COSMORE, DORCHESTER, DT2 7TW <i>Withdrawn from Planning Register</i></p> <p>3 WD/D/16/002274 COURT FARM, BUCKLAND NEWTON. Variation of the Third Schedule of S106 Agreement dated 19.12.13 to obtain relief from the requirement to narrow vehicle access to Locketts Lane. <i>Corporate view by 31 December 2016 - After discussion The Parish Council decided not to comment.</i></p>	
7	<p>FINANCIAL MATTERS <u>Invoices Paid</u></p>	

1	Battens Solicitors	-	£ 309.20	Cheque 369
	The Dorset Locksmith	-	£ 60.00	Cheque 370
	Clerks Wages & Exps	-	£ 265.76	Cheque 371
2	<u>Invoices to be approved</u>			
	Battens Solicitors	-	£ 134.40	
	The Dorset Locksmith	-	£ 48.00	
	ICO Data Protection Registration	-	£ 35.00	
	Battens Solicitors	-	£ 192.00	
	Parish Clerks Wage + Exps	-	£ 360.10	
	Namesco Ltd	-	£ 59.88	
	Landmark Chambers	-	£ 1800.00	
3	<u>Monies Received</u>			
	None			
4	<u>Reconciled Bank Accounts at 30 November 2016</u>			
	Nat West Current		7823.47*	
	Nat West Deposit (Balance of Sir William Aykroyd's legacy)		8,023.65	
			<u>15847.12</u>	
	Neighbourhood Pan B/F + Income		4311.44	
	Less Net Expenses		776.45	
	Balance at 31.10.16		3534.99	
	Play area B/F + Income		1091.92	
	Less Net Expenses		0.00	
	Balance at 31.10.16		1091.92	
	£ 7823.47 - 3534.99 - 1091.92		3196.56	
	2016/2017 Possible expenditure - Reinstating Hountwell Pump			
	<i>Proposed CO, Seconded NB, AIF</i>			
5	<u>Precept Setting</u> - The Parish Council discussed the financial reports that had been produced for the meeting.			
	Parish Clerk has worked 49 hours over allocated 300 for the year, due to increased work load. It was agreed that an extra three hours a month would be added to the contract and that the extra money owed be split over four months.			
	It is also expected that extra costs will be passed to Parish Council from Highways, which needs to be budgeted for. Therefore it was decided to increase the precept to £ 8,200.			
	<i>Proposed CO, Seconded NB, AIF</i>			

6	<p>Appointment of Internal Auditor. Jacqui Cuff was proposed as she has done a superb job of auditing the accounts over the last few years and has a great knowledge of how the Parish Council operates. <i>Proposed MN, Seconded JB, AIF</i> SM to contact Jacqui to see if she is willing to carry on with the auditing.</p>	SM
8 1	<p>Neighbourhood Plan Cllr R Cuff, Cllr J Baker and Jo Witherden are meeting with planners at WDDC on Friday 16 December and will report back.</p>	
9 1	<p>Highways White lines from top of Knapps Hill to Junction of Main road - This has been raised again as it is very hard to see where you are going in the fog.</p>	SM
2	<p>SM to chase the replacement of barriers at the culvert that were damaged during an accident. This is a safety hazard, especially during bad driving conditions as there is nothing to stop a car from ending up in the culvert.</p>	SM
3	<p>There is a pothole by the above culvert.</p>	SM
10 1	<p>Parish Matters Hountwell Pump On Sunday 11 December a working party cleared overhanging branches, scrub and unclaimed articles from the site at Hountwell Pump. The well was made safe again and signs were erected. RC and NB to check site again on Friday 16 December. RC to contact Tony Perrett to arrange for the boundary to be fenced.</p>	RC
2	<p>Play Area/Parish Field Chippings need to be raked under the swings. Mrs Caroline Durston is happy to continue checking the play area on a weekly basis. It was agreed that SM should buy some tokens and give to Caroline as a thank you for the past year.</p>	SM
3	<p>Parish Pound See matters arising.</p>	
4	<p>Fingerposts The finger from the Henley fingerpost has gone missing. SM to report to Highways and AONB</p>	SM
11	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • Proposed temporary road closure - Plush Road, Mappowder • DAPTC Chief Executive's Circular • FW: CSR Public Consultation - save the Date • CSR Event Invitation • Enewsletter: Surfacing - works to watch • New Spring courses for the Living Well Project 	

	<ul style="list-style-type: none"> • Have Your Say on Changes to Dorset's Concessionary Pass Scheme - Consultation • Temporary road closure - Plush Road, Mappowder • Buckland Neighbourhood Plan Policies, Research • RoSPA Playsafety Playground Inspection Training Courses NEW DATES for 2017 • Broadband opportunity for your parish • Local government structures in Dorset • FW: CSR Consultation <p><u>Post received</u></p> <ul style="list-style-type: none"> • AON - Info on The Insurance Act 	
12	Other Matters/Items for Agenda of Next Meeting	
1	Let at Stevens Walk - There are exposed wires coming out of the electric box and the alarm keeps going off. SM to report.	SM
2	Cllr L Townsend went to the CPRE AGM at Cerne Abbas a couple of weeks ago. Shaun Spiers (CEO) gave a very interesting talk with regard to planning policy and low cost housing in advance of the Government Housing white paper.	
3	Chair - Cllr R Cuff wished everyone a Merry Christmas and a Happy New Year.	

Next Meeting - Tuesday 10 January 2017 - 7.30 pm, Parish Room
The meeting concluded at 9.05 pm

Signed: _____

Date: _____