

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 10 October 2017 at 7.30 pm in the Parish Room

Present: Cllr John Baker (JB), Lin Townsend (LT), Cllr Mark Needham (MN), Cllr Jane Collins (JC), Cllr Andy Foot (AF), Cllr Chris Osmond (CO)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1 1	Election of Officers and signing of Declaration of Acceptance Chair - Cllr Nicki Barker - <i>proposed AF, seconded JB, AIF</i> Vice Chair - Cllr Mark Needham - <i>proposed LT, seconded CO, AIF</i> Vice chair - Cllr Jane Collins - <i>proposed MN, seconded AF, AIF</i> The Declaration of Acceptance was signed.	
2 1 2 3 4	Period of Public Questions Mr Crozier-Jobber spoke to the PC about the amended plans for his planning application. C Cllr Jill Haynes- Apologies sent. An email from Cllr Haynes was circulated before the meeting. <ul style="list-style-type: none"> • Have chased the solicitors again on a decision on Stevens Walk. Suggest that the PC write their own letter to the chief executive. • Still awaiting on the Secretary of State to make his decision about devolution. D Cllr Brian Haynes - Apologies sent. <ul style="list-style-type: none"> • Is now on the planning committee. Community Police Officer - PCSO Alison Donnison. <ul style="list-style-type: none"> • Theft from garage in Duntish • Theft of tractor - Rural Crime Team have given advice • Iron man went well from a Police point of view 	SM
3	Apologies C Cllr Jill Haynes - family commitment D Cllr Brian Haynes - recovering from operation Cllr N Barker - holiday	
4	Registers of Interest Cllr Jane Collins - Financial matters (approval of community website payment)	
5 1	Minutes of Last Meeting held Tuesday 12 September 2017 were Passed, Agreed and Signed. <i>Proposed AF Seconded JB AIF</i>	
6 1	Matters Arising Dial a bus is no longer running. Piddle Valley Parish Council are currently looking into the situation of lack of public transport and other options/ideas available. They will keep us updated.	
7	Standing Orders To approve amendments to the Standing Orders - section 3, x 'In order to expedite the Council's comments on planning and consultations or other. The Clerk will forward (via email) the application/consultation/correspondence, Councillors will respond via email using the "reply all" facility. Councillors will decide if a meeting should/can be called or comment on the subject of the email. The PC would then delegate to the Clerk the power to make comments on behalf of the PC. This will then be reported at the next available full Council meeting. In all instances every effort will be made to make decisions at full Council meetings.' <i>Proposed JC, Seconded LT, AIF</i>	
8 1	Planning Matters WD/D/17/002009 ELKINS, BUCKLAND NEWTON, DORCHESTER, DT2 7BU Erect extension (revised scheme) Comments by 6 October 2017 - <i>Parish Council support.</i>	

2	<p>WD/D/17/001893 1 KNAPPS HILL COTTAGE, KNAPPS HILL FARM JN FACTORY LANE TO RE. BUCKLAND NEWTON, DORCHESTER, DT2 7DB Erection of a single storey annex in the garden. Comments by 26 September 2017 - <i>Parish Council Objects - The proposed annex is out of scale with the main property and is of a design that conflicts with the vernacular architecture of this rather charming pair of Victorian semi-detached cottages.</i> AMENDED PLANS - Comments by 18 October 2017 - <i>The Parish Council are concerned about the height of the building, but note that the owner has made an effort to address the concerns of the Parish Council. The cladding is an improvement.</i></p> <p>WD/D/17/001971 THE OLD CHAPEL STORES, MAJORS COMMON, BUCKLAND NEWTON, DORCHESTER, DT2 7DA Erect porch on from elevation Comments by 10 October 2017 - <i>Parish Council support</i></p> <p>WD/D/17/002196 REW HEAD FARM, CASTLE LANE, BUCKLAND NEWTON, DT2 7DL PRIOR NOTIFICATION - Barn for the storage of agricultural commodities, such as straw, sand and general agricultural sundries. Comments by 24 October 2017 - <i>Parish Council have no issues with this.</i></p>																																																																					
9	<p>FINANCIAL MATTERS</p> <p>1 <u>Invoices Paid</u></p> <table border="0"> <tr> <td>BDO Audit</td> <td>-</td> <td>£ 120.00</td> <td>cheque 411</td> </tr> <tr> <td>Clerks Wages</td> <td>-</td> <td>£ 268.91</td> <td>cheque 412</td> </tr> <tr> <td>The Dorset Locksmith</td> <td>-</td> <td>£ 48.00</td> <td>cheque 413</td> </tr> </table> <p>2 <u>Invoices to be approved</u></p> <table border="0"> <tr> <td>Renewal of Community website</td> <td>-</td> <td>£ 107.88</td> <td></td> </tr> <tr> <td>Clerks Wages + Exps</td> <td>-</td> <td>£ 287.33</td> <td></td> </tr> <tr> <td>Studio Print (Neighbourhood Plan)</td> <td>-</td> <td>£ 75.48</td> <td></td> </tr> <tr> <td>The Dorset Locksmith</td> <td>-</td> <td>£ 60.00</td> <td></td> </tr> </table> <p>3 <u>Monies Received</u></p> <table border="0"> <tr> <td>2nd half precept payment</td> <td>-</td> <td>£4100.00</td> <td></td> </tr> </table> <p>4 <u>Reconciled Bank Accounts at 30 September 2017</u></p> <table border="0"> <tr> <td>Nat West Current</td> <td>6946.40*</td> <td></td> <td></td> </tr> <tr> <td>Nat West Deposit (Balance of Sir William Aykroyd's legacy)</td> <td>8,024.79</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>14971.19</td> <td></td> <td></td> </tr> <tr> <td>Neighbourhood Pan B/F + Income</td> <td>679.64</td> <td></td> <td></td> </tr> <tr> <td>Less Net Expenses</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Balance at 30.09.17</td> <td>619.64</td> <td></td> <td></td> </tr> <tr> <td>Play area B/F + Income</td> <td>1091.92</td> <td></td> <td></td> </tr> <tr> <td>Less Net Expenses</td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Balance at 30.09.17</td> <td>1091.92</td> <td></td> <td></td> </tr> </table> <p>Actual Parish Council Funds in current account £ 6946.40 - 619.64 - 1091.92 5304.84</p> <p>2017/2018 Possible expenditure - Reinstating Hountwell Pump</p> <p><i>Financial report proposed by CO, seconded MN, AIF</i></p> <p>5 <u>Parish Clerk - Internet Connection</u> Wessex internet has been connected. Parish Clerk to discuss costs/charges at next meeting, when everything has been finalised.</p>	BDO Audit	-	£ 120.00	cheque 411	Clerks Wages	-	£ 268.91	cheque 412	The Dorset Locksmith	-	£ 48.00	cheque 413	Renewal of Community website	-	£ 107.88		Clerks Wages + Exps	-	£ 287.33		Studio Print (Neighbourhood Plan)	-	£ 75.48		The Dorset Locksmith	-	£ 60.00		2nd half precept payment	-	£4100.00		Nat West Current	6946.40*			Nat West Deposit (Balance of Sir William Aykroyd's legacy)	8,024.79			Total	14971.19			Neighbourhood Pan B/F + Income	679.64			Less Net Expenses	0.00			Balance at 30.09.17	619.64			Play area B/F + Income	1091.92			Less Net Expenses	0.00			Balance at 30.09.17	1091.92			
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6	The hosting cost of the neighbourhood plan website for another year is £49.90. After discussion it was agreed that the Neighbourhood plan website should continue for another year and be reviewed again in 12 months. SM to find out how many hits it has had. <i>Proposed AF, Seconded LT, AIF</i>	SM
10	Neighbourhood Plan Cllr John Baker has organised several information sessions in the lead up to the referendum on 2 November 2017	
11	Highways	
1	Enquiry number 1085522 - Water is still appearing by the Culvert just below Sunnyside. Job 14089686 permanently repaired. This is not the case. SM to contact highways again.	SM
2	Temporary road closure on Providence Road between 12 and 13 October 2017. It will be closed between the hours of 9.00 and 16.00.	
3	Temporary road closure on B3146, Duntish Cross to Glanvilles Wootton between 23 and 25 October. It will be closed between the hours of 9.30 and 15.30.	
4	Order for supply of salt bags - none required.	
5	Drain cover near Lydden Meadow is a hazard. It was marked during the Iron Man. SM to report to Highways.	SM
6	B3143 by Lydden Meadow running to the junction of Factory Lane. All the dips and humps are appearing again.	
12	Parish Matters	
1	Hountwell Pump The Parish Council have received an email from Mr & Mrs Higgs confirming that they are happy with the Heads of Agreement (attached) and that they will inform the land registry of the withdrawal of their application. After discussion it was agreed that the Parish Council would use Battens solicitors. Cllr J Baker to contact Battens and confirm who we will be dealing with. SM to write to the land registry to inform them that the Parish Council have reached a draft agreement with Mr & Mrs Higgs. SM to email Mr & Mrs Higgs to thank them for their letter and inform them that Battens will be our solicitors and a contact name will be forwarded in due course. Cllr J Baker will do a survey of Ford Down Lane end, as this was not done by the ordinance surveyor. This can then be passed onto Battens. <i>Proposed AF, seconded MN, AIF</i>	JB
		SM
		SM
		JB
2	Parish Field <ul style="list-style-type: none"> Thank you to Jeremy Collins who has refurbished Sir William Aykroyd's Seat. It is now back on the parish field. Cllr A Foot will trim the hedge of the Parish field if ground conditions allow. 	AF
3	Parish Pound Nothing to report	
4	Fingerposts More will be done to these during the winter months.	
5	Bus Services See matters arising	

6	Odd jobs around the Parish SM to put a note in the LVN asking if there are any volunteers who would be willing to help out with odd jobs around the Parish.	SM
11	Correspondence <u>Emails received</u> <ul style="list-style-type: none"> • Highways Working Together SharePoint Update (Asset management video) • Cllr R J Cuff - resignation from Parish Council • Government Consultation - Planning for the right homes in the right places • IRONMAN 70.3 Weymouth 2017 and 2018 • DCC Grit Bins/Dumpy Bags - Winter Season 2017/18 - <i>none required</i> • September 2017 CE circular • Motions from member councils for consideration at the DAPTC 2017 AGM • Latest highways news: Walking to school & reporting road collisions • Nominate now in the 'Rural Oscars' 2017 • Parish Precept Requests 2018/19 • Temporary Traffic Regulation Notice - B3146, Duntish Cross to Glanvilles Wootton • Temporary Traffic Regulation Notice - Providence Road, Buckland Newton • Consultation: Planning for the right homes in the right places • CHO Areas: Highways Working Together SharePoint Update • CE circular 6 October - AGM 2017 - information and timetable <u>Post received</u> <ul style="list-style-type: none"> • Letter from Land Registry ref. Tribunal • DCC - Informing of Public Path Diversion (Part of footpath 54, Buckland Newton at Lower Revels Farm) 	
12	Other Matters/Items for Agenda of Next Meeting	
1	Parish Clerk summarised the Clerks Seminar. A typed report will be circulated to PC.	SM
2	SM to contact Fete committee as there are a lot of things/items left in the Parish Room, which need putting away.	SM
3	It was agreed to buy Rodney Cuff a present for his time on the Parish Council and support of the village. SM to buy a voucher and suggest that the PC would like him to buy a tree.	

Next Meeting - Tuesday 14 November 2017 - 7.30 pm, Parish Room
The meeting concluded at 9.40 pm

Signed: _____

Date: _____