

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 10 April 2018 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Cllr Andy Foot (AF), Cllr R Godwin (RG), Cllr Lin Townsend (LT), Cllr Chris Osmond (CO), Cllr John Baker (JB)

Two Parishioners

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	A Parishioner raised the problem of cars parking on both sides of the B3143 outside the village hall, which makes it very hard for traffic to get through. When bookings are taken for the village hall they are made aware of the parking situation and told that cars should not park on the pavement/walkway. Parish Clerk to find out when the issue was to see if it is a regular booking or a one off, so that the hirer could be made aware again.	SM
2	Community Police Officer – PCSO Alison Donnison – No report	
3	C Cllr Jill Haynes – No report	
4	D Cllr Brian Haynes – No report	
2	Apologies Vice Chair Cllr M Needham (MN) - working Accepted as valid by the Parish Council.	
3	Registers of Interest None	
4	Minutes of Last Meeting held Tuesday 13 February were Passed, Agreed and signed. <i>Proposed AF, Seconded JC AIF</i>	
5	Matters Arising	
1	Offices, Stevens Walk. – A response has been received from Mr Wilberforce stating that WDDC will do repairs (mend electric box, repair fence, clear weeds etc). A parishioner has asked that a letter be written to Sir Oliver Letwin. Parish Council agreed that this was a good idea. Letter to be drafted and sent around for approval.	SM
2	Handyperson – Unfortunately could not make this meeting, so will be invited to the May meeting.	SM
3	WDDC Devolution of Services and Assets – response to questionnaire was discussed and agreed.	SM
6	Planning Matters	
1	WD/D/18/000061 - GAGGLE OF GEESE, LOCKETTS LANE, BUCKLAND NEWTON, DT2 7BS No decision as yet has been made on the above planning application. SM to contact D Cllr to see if he could speak to planning dept. 11.4.18 – update to minutes – Planning Approval has now been given.	
2	S106 Allocation - £3,400 is available to the Parish under different categories. SM to find out process of applying for the money.	SM
3	Neighbourhood Plan - It is understood that some proposals are in progress for a planning application to be made to WDDC for development in accordance with the Neighbourhood Plan. The Parish Council agreed that it will take a strong stance that any developments must fully comply with the policies set out in the Neighbourhood Plan.	
7	FINANCIAL MATTERS	

1	<u>Invoices Paid</u> Parish Clerk wages + Exps	-	£ 295.92	cheque 435	
2	<u>Invoices to be approved</u> Water2business Parish Clerk wages + Exps DAPTC – Annual Conference Transfer of N Plan money to Reserve A/C SSE Bolts for Finger posts	- - - - - -	£ 42.53 £ 301.96 £ 70.00 £ 422.15 £ 20.79 £ 32.45		
3	<u>Monies Received</u> Buckland Newton Allotment Association SSE – wayleave payment	- -	£ 323.00 £ 25.01		
	<u>Reconciled Bank Accounts at 31 March 2018</u>				
	Nat West Current	2806.26*			
	Nat West Deposit (Balance of Sir William Aykroyd's legacy)	8,186.45			
	Total	<u>10992.71</u>			
	Neighbourhood Pan B/F + Income	679.64			
	Less Net Expenses	257.49			
	Balance at 31.03.18	<u>422.15</u>			
	Play area B/F + Income	1091.92			
	Less Net Expenses	70.00			
	Balance at 31.03.18	<u>1021.92</u>			
	Actual Parish Council Funds in current account				
	£ 2806.26 – 422.15 – 1021.92	<u>1362.19</u>			
	2017/2018 Possible expenditure – Reinstating Hountwell Pump				
	The balance at the end of the year is healthy, which is good as Parish Council is trying to build reserves for services that are being passed back to them. Also fencing at Hountwell Pump is still to be done, waiting for the ground to dry up.				
	<i>Financial Report Proposed Cllr Townsend, Seconded Cllr Osmond, AIF</i>				
4	Parish Clerk to put an article in the LVN explaining why precept has increased and what the money will be spent on.				SM
8	Highways				
1	The fence by the Culvert below the property Sunnyside has been hit by a car and broken. The incident has been reported to highways.				
2	Pot holes have appeared again by the above mentioned culvert. It is dangerous as the pot holes are always filled with water and you cannot see how deep they are. Parish Clerk to report again.				SM
3	Grit bins – Parish Clerk distributed a selection of pictures and prices of grit bins that were available. It was decided that three 200lt grit bins were needed to be placed by the Church, Cranes Meadow and outside the Parish Room. Parish Clerk to order.				SM
4	Parish Clerk to send in Map showing what work is needed in Buckland Newton to highways again as they are currently preparing their budget.				SM
9	Parish Matters				
1	Hountwell Pump Fencing at Hountwell Pump to be done when the ground gets drier. Parish Clerk to write and say thank you for the key and that the Parish Council will be in contact to agree the boundary and that				SM

	<p>they will endeavor to give as much notice as possible. Parish Clerk to check quote for the fencing.</p>	
2	<p>Parish Field</p> <p>i A second quote had been received on the refurbishment of the pathway, but more detail has been requested. Quotes have also been attained for an all-weather track around the Parish Field as this has been put forward as an idea from many parishioners. Parish Clerk to contact the school and the United Charities Trust to see whether they are able to contribute financially. It is also hoped that money from the S106 Allocation could be used.</p> <p>ii Artificial Wicket – a parishioner has asked whether it would be possible to have an artificial wicket on the Parish Field. As it would be a new venture there would be money available to do it. Parish Council thought it would be a good idea, but were concerned about future up-keep costs and whether the gang mowers could travel over it. Parish Clerk to ask for more details.</p>	SM
3	<p>Play Area</p> <p>Cllr Osmond has trimmed the hedge and laid back where needed. It was noted that some of the fencing posts has rotted off and need replacing. Parish Clerk to add this to the list of jobs that is being compiled.</p> <p>The bigger bench is becoming shaky, as it is moved about a lot. Parish Clerk to add to list of jobs.</p>	SM
4	<p>The Pound</p> <p>Nothing to report.</p>	
5	<p>Parish Room/Parish Field Refurbishment</p> <p>A separate meeting has been booked to discuss this on Tuesday 22 May, 7.30 pm in the Parish Room.</p>	
6	<p>Allotments – Draft minutes and report received from BNAA</p> <p>The AGM of the allotments has taken place, and the issues raised by the Parish Council were discussed. Every effort will be made to keep polythene under control and to keep the site tidy. This will be especially important as the allotments are part of the village garden open day on the 26th 27th May.</p>	
10	<p>GDPR</p> <p>Parish Clerk updated the Cllrs on the new rules for data protection, which has to be implemented by 25 May 2018. There is an action plan to work through. After discussion the following points were agreed on:-</p> <ul style="list-style-type: none"> • A lockable filing cabinet to bought for Parish Clerk • The Parish Council to have a separate website • Parish Councillors to have a separate email address for Parish Council business • Privacy and confidentiality notice to be added to the bottom of Parish Clerks emails. • Parish Clerk to complete a Personal Audit Questionnaire. 	SM
11	<p>Correspondence</p> <p><u>Emails received.</u></p> <ul style="list-style-type: none"> • Latest news from the Dorset Area Joint Committee from the DAPTC Chairman John Parker • BHIB Affinities – update on take-over of insurance for coming year. • Letter from Valuation Office – online form to submit – <i>Parish Clerk has submitted</i> • Recharge for Parish and Town Council Elections • BNAA – Draft minutes. • Working with Community Partners" Task & Finish Group - Invitation to an initial meeting • New Online Planning System for West Dorset District Council • Buckland Newton - S106 Allocation Process 	

	<ul style="list-style-type: none"> • Dorchester Marathon Update • Highways news: Fixing more of Dorset's road • Asset Devolution - invite to meeting for Chair and Clerk – 2 May 6.00pm – <i>Cllr Roy Godwin to attend.</i> • Submission of the Bournemouth, Dorset & Poole Mineral Sites Plan and Waste Plan to the Secretary of State • IRONMAN 70.3 Weymouth – <i>will put details in LVN nearer the time.</i> 	
12 1	Other Matters/Items for Agenda of Next Meeting None	

Next Meeting - Tuesday 8 May 2018 - 7.30 pm, Parish Room
The meeting concluded at 9.05 pm

Signed: _____

Date: _____