

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 12 June 2018 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr M Needham (MN), Cllr Andy Foot (AF), Cllr R Godwin (RG), Cllr Lin Townsend (LT), Cllr Chris Osmond (CO), Cllr John Baker (JB)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	Community Police Officer – PCSO Alison Donnison – No report	
2	C Cllr Jill Haynes & D Cllr Brian Haynes – report received.	
	The first Meeting of the Shadow Dorset Council was held last Thursday with about 175 Councillors attending. The constitution was agreed along with interim statutory officers for the Shadow Authority. Matt Prosser who is the CE of the tri council Partnership was appointed as the principal officer. It was agreed to go out to advertisement for the substantive post of the Chief Executive for the new Dorset Council. There will be external advertisement although existing chief executives can of course apply. The first Meeting of the Shadow Executive will be held next Monday evening the 18th June. The Shadow Executive has 10 Members from DCC and two each from the partnering District Councils. From now on many decisions, particularly those with financial implications, will have to go for agreement through the Shadow Executive rather than the executive/cabinet of the partner councils. There is an enormous amount of work to be done to be ready for next April and the executive will be meeting fortnightly from now on. In particular a balanced budget for the 19/20 year will need to be agreed by November. This is going to be particularly difficult with the pressures that continue in both adult and children’s social care.	
2	Apologies Vice Chair Cllr Jane Collins (JC) – holiday C Cllr Jill Haynes (JH) - working D Cllr Brian Haynes (BH) - working Accepted as valid by the Parish Council.	
3	Registers of Interest Parish Matters – Neighbourhood Plan – Cllr John Baker	
4	Minutes of Last Meeting held Tuesday 8 May were Passed, Agreed and signed. <i>Proposed Cllr Foot, Seconded Cllr Townsend, AIF</i>	
5	Matters Arising	
1	None	
6	Planning Matters	
1	None	
7	FINANCIAL MATTERS	
1	<u>Invoices Paid</u> Namesco – PC Website - £ 85.18 cheque 442 DCC – Grass cutting - £ 762.43 cheque 441 Parish Clerk Wages + Exps - £ 310.13 cheque 443 BHIB Insurance - £ 346.20 cheque 444	
2	<u>Invoices to be approved</u> DAPTC – Training – New Councillors £ 40.00 DAPTC – Training – GDPR £ 12.50 ROSPA – Play area safety check £ 84.00 Clerks Wages + Exps £ 336.55 DAPTC – Annual Membership £ 199.82 PlanMinster (Maintenance & Grass cutting) £ 40.00	

<p>3</p>	<ul style="list-style-type: none"> • Grass has been strimmed by path. • Sir Williams bench in need of a clean. Parish Clerk to add to list of jobs for handyman. <p>Play Area The safety check has been carried out on the play area and the report has been circulated. The report states that the overall risk is low. Parish Clerk to give list of jobs to the handyman for completion. It was suggested that money in the play area fund, should be used to complete the jobs/tasks. <i>AIF</i></p>	<p>SM</p>
<p>4</p>	<p>The Pound The pound has been trimmed.</p>	<p>SM</p>
<p>5</p>	<p>Parish Room/Parish Field Refurbishment Cllrs had a separate meeting on site to discuss ideas that had been put forward by parishioners. The most popular idea, from young and old, was to have a track all the way around the parish field, that could be used for walking, running, push chairs, wheelchairs etc. Quotes have been obtained for this. Cllr Baker had prepared some drawings for the refurbishment of the Parish Room. Other ideas put forward were a different entrance to the Parish Field and a MUGA. After discussion it was decided that a planning application should be prepared covering all proposed ideas and ways of funding to be explored.</p>	
<p>6</p>	<p>Neighbourhood Plan West Dorset District Council and Weymouth & Portland Borough Council are currently reviewing the adopted joint local plan and this may affect Buckland Newton's Neighbourhood Plan. Cllr Baker to investigate further.</p>	<p>JB</p>
<p>10</p>	<p>GDPR Parish Clerk is working through action plan for GDPR. The following policies have now been produced and need to be adopted.</p> <ul style="list-style-type: none"> • GDPR Policy • Data Breach Policy • Subject Access Request Policy • Records Retention Policy • General Public Privacy Notice • Staff & Councillor Privacy Notice <p><i>Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i></p> <p>Security Compliance checklist and Personal Data permission form were handed out to Cllrs to be filled out and returned to Parish Clerk.</p> <p>Parish Clerk has obtained prices for lockable filing cabinet. It was agreed that one should be bought.</p>	<p>SM</p>
<p>11</p>	<p>Correspondence <u>Emails received.</u></p> <ul style="list-style-type: none"> • NALC action on GDPR - moves to remove need for Data Protection Officer • DAPTC AGM timetable and proposal process • Proposed warding arrangements for unitary councils – Briefing sessions 11 June • Latest news from Dorset Highways • FW: GDPR Briefing Sessions – offered by Blandford Town Council – <i>Cllr Collins to attend.</i> • RoSPA Play Safety Inspection Reports – <i>circulated and jobs actioned.</i> • FW: NALC Newsletter – 3 May 2018 • DAPTC E-Newsletter 09 - May 2018 • Notes and information from West Dorset Parishes meeting 2nd May 2018 • Proposed warding arrangements for unitary councils – Briefing sessions 11 June 	

	<ul style="list-style-type: none"> West Dorset, Weymouth & Portland Local Plan Preferred Options 	
12 1	Other Matters/Items for Agenda of Next Meeting None	

Next Meeting - Tuesday 10 July 2018 – 7.30 pm, Parish Room
The meeting concluded at 9.15 pm

Signed: _____ Date: _____