

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 8 January 2019 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr R Godwin (RG), Cllr Chris Osmond (CO), Cllr Andy Foot (AF), Cllr Lin Townsend (LT)

C Cllr Jill Haynes (JH)

Five Parishioners

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	<p><u>Bels Court</u> - Since the last meeting 11 Dec, there has been correspondence between the Parish Council and residents of Bels Court. Following the meeting Cllr Baker emailed a variety of suggestions the Parish Council felt might ameliorate how the proposed plans impacted existing houses in Bels Court. The proposal at the last meeting was that a combined view should be returned to the landowner in the week following the meeting. On the 17 Dec the Parish Council received an email from the residents saying that they were not in a position to agree alterations to the plans and wished to keep their options open on how to proceed. The Parish Council passed this view on to the landowner, while submitting their own thoughts for plan improvements. The Parish Council answered the series of bullet points also raised by the residents in the same 17 Dec email and forwarded them the time line of the Neighbourhood Plan and information on Planning Material Considerations. The Parish Council made it clear in their correspondence of the 21st and 28th that this was a window of opportunity to influence the shape of the planning proposal. In the absence of the landowners permission, under Data Protection Regulations, the Parish Council did not feel it had the right to pass on the landowners responses to a third party. As a result of this, the residents were aggrieved that the Parish Council had not done so, feeling that they had lost 3 valuable negotiating weeks with the landlord. They believed that they have been open and transparent with their communication and were disappointed that the Parish Council had not given them the responses.</p> <ul style="list-style-type: none">• Cllr Barker suggested that from now on it would be more valuable for the residents to correspond directly with the owner of the proposed development.• Cllr Barker gave the gist of the landlord responses as a willingness to wait until the week starting 17th December for comments, an intention to proceed with an application in the New Year and that he had passed the Parish Council's ideas for improvements on to his architect.• Cllr Barker answered questions raised about the Neighbourhood Plan and explained that there was nothing covert in the development of the Neighbourhood Plan, leaflet drops had been done to every household, as well as regular updates in the LVN and a number of public consultations over its 7 years of preparation. The Neighbourhood Working group produced the plan, not the Parish Council and it had to be checked by an External Examiner for compliance with planning law before being approved and adopted by WDDC as supplementary planning guidance for Buckland Newton.• C Cllr Jill Haynes commented that the timeframe for the application to come before a planning committee is unlikely to be before mid-summer due to the transition from district councils to a unitary. Should the application be treated as a delegated matter, then the timeframe might be marginally quicker.• It was agreed that once the planning application is out for public consultation, the Parish Council would help residents respond with Planning Material Considerations.• It was confirmed that apart from Cllr Baker, who was a member of the Working group, no other member of the Parish Council either knew or had any contact with the landowner. The landowner is not a resident in the village.• On the MUGA site, Cllr Barker confirmed what had been written in emails to the residents	

	<p>on the 21st and 28th, that it has never been the intention of the Parish Council to use access through Bels Court to reach the proposed MUGA site. Access would be via the Parish Field.</p> <ul style="list-style-type: none"> • A resident queried why the area to the rear of Bells Court is the first to be developed under the Neighbourhood Plan, even though it is not designated as site 1. The answer was given that that the site numbers do not relate to the order of development. It is up to the landowner when they develop their site within the Plan period • Parish Clerk to supply a contact email address to the Residents for Highways. <p><u>C Cllr Jill Haynes</u></p> <ul style="list-style-type: none"> • C Cllr J Haynes was involved in the interviewing process for the executive positions within the new council and she was impressed with the very high quality of the candidates. • There has been a huge improvement with discharges from care. The figure has gone down from 270 delayed days in a week two years ago, to a total of 5 and today it was recorded as 0. <p><u>D Cllr Brian Haynes</u> – apologies sent.</p> <p><u>Parishioner correspondence/Issues Raised</u> – discussed under Bels Court.</p>	SM															
2	<p>Apologies Cllr John Baker (JB) - away Cllr Sam Sowerby (SS) - illness D Cllr Brian Haynes (BH) - illness</p> <p>Accepted as valid by the Parish Council.</p>																
3	<p>Registers of Interest Cllr Jane Collins – Bels Court - relative Cllr John Baker – Parish Room - relative</p>																
4	<p>Minutes of Last Meeting held Tuesday 11 December 2018 were Passed, Agreed and signed. <i>Proposed Cllr Needham, Seconded Cllr Osmond AIF</i></p>																
5	<p>Matters Arising</p> <p>1 Bels Court – Discussed in period of public questions. It is important that residents and Parish Council make two separate responses. Parish Council will help and give advice to residents on planning material considerations.</p> <p>2 Really Useful Directory – This cost £250.00 to produce last time, which was paid for by donations from local business. It was agreed that Parish Clerk should write and say thank you for agreeing to do it again and say that the Parish Council will fund any short fall of the cost.</p> <p>3 Dog Fouling – Another notice will appear in the January LVN. Parish Clerk has filed a report via email form, but will telephone environmental health as well.</p> <p>4 Ash Tree – Tree Surgeon has confirmed that the tree will be removed by the end of January 2019.</p>	SM															
6	<p>Planning Matters</p> <p>1 None</p>																
7	<p>FINANCIAL MATTERS</p> <p>1 <u>Invoices Paid</u></p> <table> <tr> <td>The Dorset Locksmith</td> <td>£ 48.00</td> <td>cheque 474</td> </tr> <tr> <td>Parish Clerk</td> <td>£ 365.53</td> <td>cheque 475</td> </tr> <tr> <td>The Dorset Locksmith</td> <td>£ 60.00</td> <td>cheque 474</td> </tr> </table> <p>2 <u>Invoices to be approved</u></p> <table> <tr> <td>The Dorset Locksmith</td> <td>£ 48.00</td> </tr> <tr> <td>Parish Clerk</td> <td>£ 414.26</td> </tr> </table> <p><u>Monies Received</u></p> <p>3 WDDC – CIL money</p> <table> <tr> <td></td> <td>£ 948.00</td> </tr> </table>	The Dorset Locksmith	£ 48.00	cheque 474	Parish Clerk	£ 365.53	cheque 475	The Dorset Locksmith	£ 60.00	cheque 474	The Dorset Locksmith	£ 48.00	Parish Clerk	£ 414.26		£ 948.00	
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4	<p>Reconciled Bank Accounts at 31 December 2018</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Nat West Current</td> <td style="text-align: right;">4,125.52</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Nat West Deposit (Balance of Sir William Aykroyd's legacy)</td> <td style="text-align: right;">8,615.07</td> <td></td> </tr> <tr> <td>Minus uncleared cheques</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">12,740.59</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>* Play area B/F + Income</td> <td style="text-align: right;">1,021.92</td> <td></td> </tr> <tr> <td>Less Expenses</td> <td style="text-align: right;">133.95</td> <td></td> </tr> <tr> <td>Balance at 31.12.18</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">887.97</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>CIL Money</td> <td style="text-align: right;">948.00</td> <td></td> </tr> <tr> <td>Actual Parish Council Funds in current a/c</td> <td></td> <td></td> </tr> <tr> <td>4125.52 - 887.97 - 948.00</td> <td style="text-align: right;">2,289.55</td> <td></td> </tr> </table> <p>The CIL money will be transferred into the Project Fund when the account has been set up.</p> <p><i>Financial Report Proposed Cllr Godwin, Seconded Cllr Townsend, AIF</i></p>	Nat West Current	4,125.52	*	Nat West Deposit (Balance of Sir William Aykroyd's legacy)	8,615.07		Minus uncleared cheques	-			12,740.59		 			* Play area B/F + Income	1,021.92		Less Expenses	133.95		Balance at 31.12.18	887.97		 			CIL Money	948.00		Actual Parish Council Funds in current a/c			4125.52 - 887.97 - 948.00	2,289.55		
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5	<p><u>Setting of Budget and Precept</u> – Before the meeting the Parish Clerk circulated proposed figures from the last meeting. These figures were reviewed and discussed. The budget and precept were agreed and set, with the precept increasing to £10,935. The main increases are £ 750 increase for repairs and maintenance, £721 to cover extra hours worked by Parish Clerk and £ 750 increase for election charge. The election charge budget money will be ring fenced for that purpose. The Precept request was filled out and signed. Parish Clerk to send.</p> <p><i>Proposed Cllr Collins, Seconded Cllr Needham, AIF</i></p>	SM																																				
6	<p>Approve Nalc pay rise for Parish Clerk – Nalc have issued pay rise figures to come into effect on 1 April 2019. SCP 17 will increase to £ 9.96 per hour.</p> <p><i>Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i></p>																																					
7	<p>Appoint Internal Auditor – The Parish Council were happy with the current internal auditor. Parish Clerk to write and ask if they are able to continue.</p> <p><i>Proposed Cllr Foot, Seconded Cllr Collins, AIF</i></p>	SM																																				
8	Highways																																					
1	Water leak on the verge opposite the garden of the Old Mill – this was reported to Wessex Water and has now been mended.																																					
2	Water on road by Fir Trees – photos were taken and sent to Highways. Highways have visited and reported that the water is coming off of private land, therefore highways cannot do anything. It would be up to the Parish Council to speak to the landowners. If the road became very flooded or the road was being damaged it could be referred to flooding dept in highways.																																					
3	There is a pothole between the church and junction of Knapps Hill on left hand side by the 30 mph sign. Parish Clerk to report.	SM																																				
4	The drains down Revels Hill need to be cleared. Parish Clerk to report.	SM																																				
5	Cyclist have complained that there is a drain by Henley Hillbillies that is very low, which needs to be hired. Parish Clerk to report.	SM																																				
9	Parish Matters																																					

1	<p>Hountwell Pump</p> <ul style="list-style-type: none"> • Nothing new to report. 	
2	<p>Parish Field</p> <ul style="list-style-type: none"> • Parish Clerk to contact Environmental Health re dog fouling. • Toilets – the toilets have been closed due to depraved behavior (excrement has been smeared over the walls). The water has also been switched off to stop burst pipes from happening. Parish Clerk to write The Dorset Locksmith for sorting the problem out. 	SM
3	<p>Play Area</p> <ul style="list-style-type: none"> • Buddy Swing – Cllr Baker has found a source of clear plastic sleeving to cover the chain. The plastic heat shrinks to the chain stopping it from slipping down. The cost is £ 15.00 per meter. The Parish Council thought that this was a good idea to go over the stainless steel chain. Cllr Baker to go ahead and order. <p><i>Proposed Cllr Foot, Seconded Cllr Needham, AIF</i></p>	JB
4	<ul style="list-style-type: none"> • The Pound • Nothing new to report 	
5	<p>Parish Room/Parish Field Refurbishment</p> <ul style="list-style-type: none"> • Cllrs attend an Inception meeting with the LEADER project manager on the 20th December 2pm. This was a very useful meeting. Parish Clerk to arrange a meeting to have the claim form explained. • The Contract with the District Council acting on behalf of LEADER was signed on the 20 December and 3 additional signatories have been added to the contract. • The Parish Council website has been updated and a report will appear in the LVN. • A new file has been created to keep all relevant correspondence relating to the project. • Signs have to be put up when the works begin, showing EU and LEADER logos. • Photographs have to be taken as the work progresses with certain milestones recorded. This has been included in the contract for the builder. • Cllr Baker is inquiring what building regulations are required. • A contract has been written and will be sent to the builder in due course. • BNH to produce a new quote listing the different material to be used on the all-weather track. • Loan – Cllr Barker asked for approval to take up a LEADER bridging loan offered by WDDC (Interest base + 1%) It is proposed to ask for this to be in place by mid-April. The Parish Council will have sufficient funds to cover costs incurred until then. • Proposed Cllr Foot, Seconded Cllr Godwin, AIF. • A dedicated “Project” bank account is in the process of being set up. • It is planned, weather permitting, for the building to start in mid-March, therefore a working party would be required in early March to clear the Parish Room. 	
10	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • Temporary Traffic Regulation Order- C20 Duntish to Hazelbury Bryan • DAPTC E-Newsletter No. 13 - Christmas 2018 • FW: Self-Assessment Capability Tool • WDDC Parish Precept Requests 2019/20 – details of tax base • Ordering Grit Bin Replenishment - *New Procedure* • Highways Working Together SharePoint Update: Dorset Highways Monthly Update (October 2018) • Shaping Dorset Council programme - Town and Parish Councils newsletter • Blandford+ Neighbourhood Plan Reg 14 Consultation - Representations are now available to view! • Travel and transport newsletter 	

	<ul style="list-style-type: none"> • ROYAL GARDEN PARTY MAY 2019 - NOMINATIONS DUE IN BY WEDNESDAY 23RD JANUARY 2019 • PROPOSED TEMPORARY ROAD CLOSURE, RIDGE HILL, BUCKLAND NEWTON – <i>this to be put on website.</i> • Standing as a local councillor for the new Dorset Council in 2019 - <i>It was agreed that a notice should be put in the LVN advising of Parish Council elections in May. Cllr Barker read out suggested wording, which was agreed by all.</i> <p><u>Post received</u> None</p>	SM
11 1	<p>Other Matters/Items for Agenda of Next Meeting None</p>	
No voice recording was made at this meeting.		

Next Meeting - Tuesday 12 February 2018 – 7.30 pm, Parish Room
The meeting concluded at 9.45 pm

Signed: _____ Date: _____